**TEMPLATE FOR 2019 ANNUAL ACTION PLAN REPORTING**

* **Introduction**
* **Vision**
* **Mission**
* **Core Functions**

**NAME OF MDA: …………………………………………………….**

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| **Programmes & Sub-programmes** | **Activities (operations)** | **Baseline** | **Output Indicators** | **Qterly Time Schedule** | **Indicative Budget** | **Implementing Agencies** |
| **1** | **2** | **3** | **4** | **GoG** | **IGF** | **Donor** | **Lead** | **Coll.** |
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**DIRECTORATE RESPONSIBLE: ………………………………… NAME OF CHIEF DIRECTOR: ……………………………**

 **SIGNATURE: ……………………………………………......**

***NOTE:***

**You are kindly requested to provide a consolidated Action Plan of the Ministry**

**& not the Action Plans for the Individual Directorates/Departments/Agencies under the Ministry**